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**SENGUNTHAR ARTS AND SCIENCE COLLEGE**  
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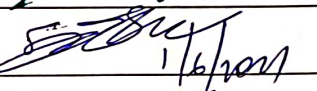

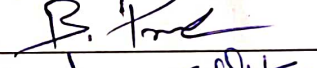

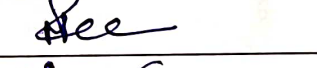
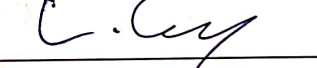
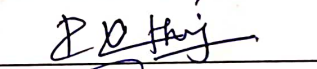
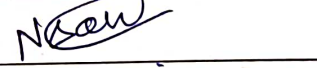

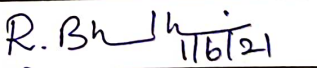
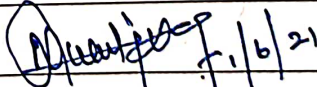


**Internal Quality Assurance Cell (IQAC)**

**MINUTES OF THE MEETING.**

**DATE: 01.06.2021**

The first IQAC Meeting for the academic year 2021-2022 has been held on 01.06.2021 in the IQAC Board Room at 11 am. The following members are present:-

S.NO.	Category	Name	Signature
1	Management	Prof. A. Baladhandapani	
2	Chairperson	Dr. S. Ravikumar	
3	Coordinator of the IQAC	Mr. P. Balamurugan	
4	Administrative Officers	Mr. B. Prabhu	
		Dr. P. Venkatachalam	
5	Internal Members / HoDs	Dr. M. Revathi	
		Mr. L. Rajendran	
		Dr. P. Vanathi	
		Dr. N. Santhi	
		Mr. M. Kanagarajan	
		Mrs. R. Bharathi	
		Mr. P. Senthilkumaran	



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6	Students & Alumni	Mr. S. Aravinthsamy	
		Mr. T. Karthikeyan	
		Mr. S. Sivalingam	
7	Industrialist / Employers/ Stakeholders	Mr. T. N. Thirukumar	
		Mr. P. Varadharaj	

### Agenda

- Review of previous Meeting
- Academic planning for odd semester (2021-2022)
- Stakeholder's feedback collection and analysis
- Academic Administrative Audit
- Green Energy Environment Audit
- ISO 9001:2015 Surveillance Audit
- Internships for students
- NSS special camp
- Value added courses
- Webinar/Seminar and FDPs
- Placement & Training program
- Any other Activities



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**ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 21/01/2021 - 10:00 AM AT BOARD ROOM OF SENGUNTHAR ARTS AND SCIENCE COLLEGE**

S. No.	Points discussed	Action taken
1	Internships as per norms and final year projects	65 Students have completed the internship and 392 students have done their projects
2	More number of placement for students in reputed companies	More than 400 students were placed in various companies and more than 100 students progressed towards higher education
3	All the faculty members have been instructed to develop subject wise e-content	E-content was developed and classes, internal test was conducted using online platform (Google classroom)

**Minutes of the Meeting**

- Mr.P.Balamurugan IQAC Co-ordinator has welcomed all the Members of IQAC for the first IQAC Meeting of the Academic year 2021-2022.
- It has been resolved to carryout academic planning for odd semester UG and PG students.
- Heads of the departments were instructed to collect the feedback from all the stakeholders, analyse the feedback and take appropriate action on the feedback. The action taken report on the feedback to be made available on the website.
- It has been resolved to conduct NSS special camping programme and students have been motivated to take part in social Activities through NSS.
- It has been resolved to carryout Academic and Administrative Audit for the academic year 2020-2021 by an external agency.



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- It has been resolved to carryout Green, Energy and Environment Audit for the academic year 2020-2021 by an external agency.
- Discussed about the even semester (2020-2021) result analysis
- Head of the Departments are advised to prepare the documents related to ISO 9001:2015 surveillance audit to be held in the month of September 2021.
- It has been resolved to conduct value added courses for the benefit of the students.
- It has been proposed to conduct more number of skill enhancement and career counselling programs through placement cell.
- All the department heads were insisted to emphasize on experiential learning through project work, field work and internships.
- It has been resolved to conduct more number of Webinars/Seminars and increase the faculty participation in FDPs and workshops.
- All the faculty members are instructed through HOD's to publish journal papers, patents and acquire research projects.
- Dr. S. Ravikumar, Principal has proposed the vote of thanks at the end of the meeting.

  
17/6/21

IQAC CO-ORDINATOR  
Mr. P. BALAMURUGAN, M.Sc., M.Phil.,  
IQAC CO-ORDINATOR,  
Sengunthar Arts & Science College,  
TIRUCHENGODE-637 205.



  
17/6/2021

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**Internal Quality Assurance Cell (IQAC)**

**MINUTES OF THE MEETING**

**DATE: 20.10.2021**

The Second IQAC Meeting for the academic year 2021-2022 has been held on 20.10.2021 in the IQAC Board Room at 10.am. The following members are present:

S.NO.	Category	Name	Signature
1	Management	Prof. A. Baladhandapani	
2	Chairperson	Dr. S. Ravikumar	
3	Coordinator of the IQAC	Mr.P.Balamurugan	
4	Administrative Officers	Mr. B. Prabhu	
		Dr. P. Venkatachalam	
5	Internal Members / HoDs	Dr. M. Revathi	
		Mr. L. Rajendran	
		Dr. P. Vanathi	
		Dr. N. Santhi	
		Mr. M. Kanagarajan	
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6	Students & Alumni	Mr. S. Aravinthsamy	
		Mr. T. Karthikeyan	
		Mr. S. Sivalingam	
7	Industrialist / Employers/ Stakeholders	Mr. T. N. Thirukumar	
		Mr. P. Varadharaj	

20/10/21

### Agenda

- Review of previous Meeting
- Academic planning for even semester (2021-2022)
- AISHE data for 2020-2021
- Internships, project work
- Research publication and research grant
- Value added courses
- Placement & Training program
- Any other Activities



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### ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 01/06/2021 - 11:00 AM AT BOARD ROOM OF SENGUNTHAR ARTS AND SCIENCE COLLEGE

Review of points discussed in the previous IQAC meeting held on 01/06/2021

S. No.	Points discussed	Action taken
1	Stakeholder feedback	The feedback from all the stakeholders was collected, analysed and all the departments took action on the feedback. The action taken report was displayed in the website
2	Conduct more number of Webinars/Seminars and increase the faculty participation in FDPs and workshops.	Six national webinars were conducted Faculty members of all the departments have participated in nearly 150 programs in various seminars, workshops, Webinars and FDP's.
3	ISO 9001:2015 Surveillance Audit	Surveillance audit of ISO 9001:2015 was conducted and certificate was issued by external agency

### Minutes of the Meeting

- Mr.P.Balamurugan IQAC Co-ordinator has welcomed all the Members of IQAC for the second IQAC Meeting of the Academic year 2021-2022.
- The Heads of the department were advised to submit the documents copy to IQAC related to the programs conducted in their respective departments during 2020-2021 for the purpose of AQAR
- IQAC Coordinator and the Principal insisted all the criterion heads to do the initial preparation for the submission of SSR related to second cycle of NAAC accreditation process.



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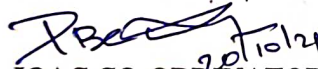
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- It has been resolved to conduct NSS special camping programme and students have been motivated to take part in social Activities through NSS.
- It has been resolved to conduct department specific value added programs for the benefit of the students and to enhance their skills.
- It has been proposed to conduct more numbers of training programs through placement cell.
- It has been resolved to conduct more number of Webinars/Seminars and increase the faculty participation in FDPs and workshops.
- IQAC coordinator proposed the schedule for the conduct of internal academic audit for all the departments.
- Dr. S. Ravikumar, Principal has proposed the vote of thanks at the end of the meeting.

  
IQAC CO-ORDINATOR  
**Mr. P. BALAMURUGAN, M.Sc., M.Phil.,**  
IQAC CO-ORDINATOR,  
**Sengunthar Arts & Science College,**  
**TIRUCHENGODE-637 205.**



  
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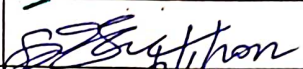
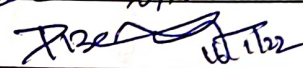
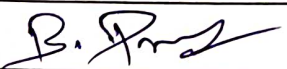

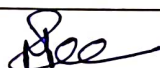
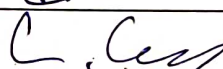
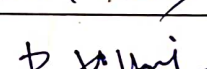
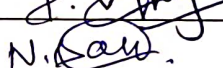
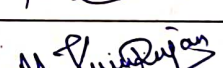
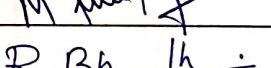
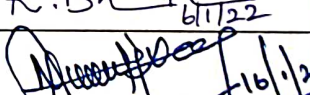


**Internal Quality Assurance Cell (IQAC)**

**MINUTES OF THE MEETING**

**DATE: 06.01.2022**

The Third IQAC Meeting for the academic year 2021-2022 has been held on 06.01.2022 in the IQAC Board Room at 10.am. The following members are present:

S.NO.	Category	Name	Signature
1	Management	Prof. A. Baladhandapani	
2	Chairperson	Dr. S. Ravikumar	
3	Coordinator of the IQAC	Mr.P.Balamurugan	
4	Administrative Officers	Mr. B. Prabhu	
		Dr. P. Venkatachalam	
5	Internal Members / HoDs	Dr. M. Revathi	
		Mr. L. Rajendran	
		Dr. P. Vanathi	
		Dr. N. Santhi	
		Mr. M. Kanagarajan	
		Mrs. R. Bharathi	
		Mr. P. Senthilkumaran	



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6	Students & Alumni	Mr. S. Aravinthasamy	
		Mr. T. Karthikeyan	
		Mr. S. Sivalingam	
7	Industrialist / Employers/ Stakeholders	Mr. T. N. Thirukumar	
		Mr. P. Varadharaj	

### Agenda

- Review of previous Meeting
- AQAR 2020-2021 preparation
- NAAC second cycle preparation
- Internships for students
- NSS special camp
- Value added courses
- Webinar/Seminar and FDPs
- Placement & Training program
- Any other Activities



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**ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 20/10/2021 - 10:00 AM AT BOARD ROOM OF SENGUNTHAR ARTS AND SCIENCE COLLEGE**

Review of points discussed in the previous IQAC meeting held on 20/10/2021

S. No.	Points discussed	Action taken
1	Academic Administrative Audit	AAA audit for the academic year 2020-2021 was conducted by external agency and certificate of compliance was issued
2	Green Energy Environment Audit	Green Energy Environment audit for the academic year 2020-2021 was conducted by external agency and certificate with report was obtained
3	Conduct NSS special camping programme and students have been motivated to take part in social Activities through NSS.	The covid-19 vaccination camp was conducted at college three times towards end of 2021 and various other social activities was also conducted
4	Value added courses	Six value added courses was conducted for the benefit of the students
5	Programs conducted by training placement cell	Various capability enhancement, career counselling and guidance for competitive exam sessions was conducted

**Minutes of the Meeting**

- Mr.P.Balamurugan IQAC Co-ordinator has welcomed all the Members of IQAC for the Third IQAC Meeting of the Academic year 2021-2022.
- Discussed about the academic planning and execution for even semester UG and PG students.




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- It has been resolved to conduct more value added courses department wise for the benefit of the students.
- It has been proposed to conduct more numbers of training programs through placement cell.
- The faculty members were insisted once again for improving the publication in journal and acquiring research grant from Government/Non-government agencies.
- It has been resolved to bring more numbers of placement recruiters and place the students in reputed companies.
- Quality enhancement training programs were proposed for the betterment of the faculty
- Heads of the department were insisted to motivate the students to undergo more number of internships and project related work
- Principal and IQAC coordinator insisted the department heads to collect and consolidate the necessary data for 2020-2021 to be submitted in AISHE portal.
- Dr. S. Ravikumar, Principal has proposed the vote of thanks at the end of the meeting.

  
16/11/22  
IQAC CO-ORDINATOR  
Mr. P. BALAMURUGAN, M.Sc., M.Phil.,  
IQAC CO-ORDINATOR,  
Sengunthar Arts & Science College,  
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16/11/22  
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**Internal Quality Assurance Cell (IQAC)**

**MINUTES OF THE MEETING**

**DATE: 20.04.2022**

The Fourth IQAC Meeting for the academic year 2021-2022 has been held on 20.04.2022 in the IQAC Board Room at 11:30 am. The following members are present:

S.NO.	Category	Name	Signature
1	Management	Prof. A. Baladhandapani	
2	Chairperson	Dr. S. Ravikumar	
3	Coordinator of the IQAC	Mr.P.Balamurugan	
4	Administrative Officers	Mr. B. Prabhu	
		Dr. P. Venkatachalam	
5	Internal Members / HoDs	Mr. R. U. Vignesh	
		Mr. L. Rajendran	
		Dr. P. Vanathi	
		Dr. N. Santhi	
		Mr. M. Kanagarajan	
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		Mr. T. Karthikeyan	
		Mr. S. Sivalingam	
7	Industrialist / Employers/ Stakeholders	Mr. T. N. Thirukumar	
		Mr. P. Varadharaj	

### Agenda

- Review of previous Meeting
- University Result analysis
- Students Admission (2021-2022)
- Value added courses
- Placement & Training program
- IIC cell activity
- Any other Activities



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**ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 06/01/2022 - 10:00 AM AT BOARD ROOM OF SENGUNTHAR ARTS AND SCIENCE COLLEGE**

Review of points discussed in the previous IQAC meeting held on 06/01/2022

S. No.	Points discussed	Action taken
1	AISHE data	The data in AISHE portal was uploaded on 16/02/2022
2	Internships, project work	Nearly 750 students have undergone internship in various companies and academic project work as per curriculum
3	Research grants	Department of Microbiology has acquired research grants from Non-government agencies towards research projects
4	Value added courses	More than 20 value added courses have been designed from various departments and delivered for the benefit of the students

**Minutes of the Meeting**

- Mr.P.Balamurugan IQAC Co-ordinator has welcomed all the Members of IQAC for the Fourth IQAC Meeting of the Academic year 2021-2022.
- It has been resolved to conduct NSS special camping programme and students have been motivated to take part in social Activities through NSS.
- It has been resolved to continue value added courses for the benefit of the students during the next academic year.



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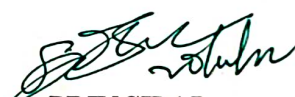
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- It has been proposed to conduct more numbers of training programs through placement cell.
- Discussed about the odd semester University result analysis
- It has been resolved to bring more numbers of placement recruiters and place the students in reputed companies.
- IIC cell coordinator was appreciated for conducting many events as per the IIC calendar and submitting the report to achieve star certificate for the institution. He was also motivated by the Principal to improve the star rating of the institution.
- The admission team was insisted by Principal and IQAC coordinator to enhance the first year admission in both UG and PG programs for the next academic year.
- IQAC coordinator proposed the schedule for the conduct of internal academic audit for all the departments.
- Dr. S. Ravikumar, Principal has proposed the vote of thanks at the end of the meeting.

  
IQAC CO-ORDINATOR  
**Mr. P. BALAMURUGAN, M.Sc., M.Phil.,**  
IQAC CO-ORDINATOR,  
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